

Hawkchurch Primary School PTFA

Hawkchurch C of E Primary School, Hawkchurch, Axminster Devon. EX13 5XD

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Registered PTA-UK NO: 29565

AGM held at Hawkchurch School on 15th October 2024 at 3.15pm

Present:

Charlotte Francis (CF), Elaine Burrough (EBu), Fi Siddiqui (FS), Kate Bartlett-Hall (KBH),
Natalie Shakespeare (NS), Kerry Armstrong (KA), Emily Braddock (EBr), Zoe Gage (ZG)

Apologies:

Leeann Leeds (LL) and Natasha Meaker (NM),

Guests:

None

Absent:

Jen Harwood (JH), Zoe Wilding (ZW)

Minutes Of Last Meeting:

Held on 5th October 2023 at 3.15pm

Approved and signed by ZG (In absence of Chair) on 15th October 2024

Matters Arising:

Departure of JH (Chair) - Resignation received on 5th September 2024 - and ZW (Member)

Chairs Report:

Chair absent due to departure/relocation (see below).

Treasurers Report:

Accounts for the year ending 2023 were made available for viewing, have been filed - and can be circulated to all members for their perusal.

Secretarys Report:

In absence of our former chair (who has relocated to warmer climates), I wanted to say a huge thank you to everyone who has helped with the PTFA this year, whether that be helping at our fundraising events, or by contributing to the successful running/outcome of those events. All help in any capacity is always welcomed and gratefully received.

We've had a fantastic 12 months or so, and (with the help of grants and donors also) have been able to fundraise for new climbing equipment, a beautiful outdoor forest school cover/classroom, and are still working on the outdoor gardening area.

I know that everyones time is precious, and I'm therefore incredibly grateful to you all.

Financial Report:

We've had a successful year with regard to fundraising and grant applications.

Given all of the expenditure (climbing frame, forest school cover etc), the account still looks very healthy.

£7594.71 in PTFA account as of 31st August 2024.

£263.11 in PTFA account belonging to toddler group as of 31st August 2024.

Election of Officers and Trustees of the Committee:**The following positions to be filled:**

Chair: FS Proposed by ZG and Seconded by EBU

Secretary: ZG Proposed by CF and Seconded by FS

Treasurer: TF Proposed by KBH and Seconded by ZG

School Rep: NS Proposed by ZG and Seconded by EBU

Members as follows:

Charlotte Francis (CF), Fi Siddiqui (FS), Elaine Burrough (EBU), Kate Bartlett-Hall (KBH), Kerry Armstrong (KA), Natalie Shakespeare (NS), Tom Francis (TF), and Zoe Gage (ZG)

ZG to update details and trustee information held on Charity Commission website.

PTA - UK Model Constitution held on file and available at any requested time for viewing.

Any Other Business:

None

Meeting Ended At: 3.45pm**Next Meeting: TBC****Meeting Minutes Approved and Signed:****Date:**