

## Hawkchurch Primary School PTFA

---

**Hawkchurch C of E Primary School, Hawkchurch, Axminster Devon. EX13 5XD**

**Email: hawkchurchpta@gmail.com**

**TEL: 01297 678331**

**Registered PTA-UK NO: 29565**

**Ordinary Meeting held at Hawkchurch School on 15th October 2024 at 3.45pm**

---

### **Present:**

Charlotte Francis (CF), Elaine Burrough (EBu), Fi Siddiqui (FS), Kate Bartlett-Hall (KBH),  
Natalie Shakespeare (NS), Kerry Armstrong (KA), Emily Braddock (EBr), Zoe Gage (ZG)

---

### **Apologies:**

Leeann Leeds (LL) and Natasha Meaker (NM),

---

### **Guests:**

None

---

### **Absent:**

Jen Harwood (JH), Zoe Wilding (ZW)

---

### **Minutes Of Last Meeting:**

Held on 12th January 2024 at 7pm

Approved and signed by ZG (In absence of Chair) on 15th October 2024

---

### **Matters Arising:**

- The grant received from the Garfield Weston Foundation Donation of £750 towards the new Forest school cover was paid in on 26th January 2024.
- The car treasure hunt which was arranged on 28th January raised £193. Thankyou to NM for organising, and to all who took part/helped on the day.
- The Forest School Structure was completed by local builder Dave B on 14.02.2024. Invoice received totalling £3650. (£350 less than originally quoted). Paid on 15.02.2024
- A donation of £55 was received from MW and The Old Inn Hawkchurch (proceeds raised from Village Quiz) which was paid in on 15.02.2024

- ZG made a start on selling Football Raffle tickets - costing £5 each. Winner will be drawn when all teams are sold, and will take £200.
- Sovereign Play Equipment: Final Payment of £8999.11 Made on 27th Feb 2024.
- The Paul Atterbury event which was arranged for the evening of Friday 5th April 2024 raised £585.05 £333.05 paid in in cash and £252.00 paid by BACS. Huge thanks to Paul and ZW for all of their efforts.
- EBr kindly arranged a BAG2SCHOOL collection for June 2024 which raised £180 (more than expected given the recent reduction in cost per kilo).
- Scaffold Boards were kindly donated free of charge by RBS Scaffolding which are to be used as seating for the outdoor classroom/Forest School Cover. A thankyou card sent was created by students and hand delivered.
- A £50 donation was received from Hawkchurch Ladies Club/Meeri Wallace on 08.05.2024
- The Church Funday Tombola which was held in June raised £176. Thankyou for all donations and to those who helped on the day.
- The PTFA were accepted to be part of the Tesco Blue Coin scheme (Axminster and Lyme Regis) for ££s towards Books for the school. 01.07.24. Hoping to receive £500 as a minimum. Results likely due in November. CT to collate a list ready for purchasing.
- Hawkchurch Fete was held on Saturday 24th August 2024 and raised £317.05 (£20 gifted to Fete Committee). Thankyou again to all who helped on the day, and to those who baked/donated. The event was another great success.
- Year 6 Leavers Hoodies have been priced at:  
     £26.50 up to 36"  
     £29.00 38"+  
  
     X 4 required this year.  
     Members agreed that they would be happy to subsidise again (asking parents to contribute £10 towards each hoodie).

---

#### **Future Events/Fundraisers:**

- KBH suggested another Car Treasure Hunt as the last one was well enjoyed by many. Members agreed to make arrangements for another after Christmas.
- The 'Octoberfest' which had been planned by a local resident (with some proceeds going to the PTFA) has been cancelled due to clash with another local event, so no help from members now required on that date.
- The PTFA have been offered a stall at Hawkchurch Village Xmas Fayre. Possible options for fundraisers were discussed and it was agreed that ZG would speak to SH to see whether the PTFA can use the Spinning Wheel. ZG to ask parents/guardians for bottled donations to be used as prizes.
- Another Bag2School collection has been arranged for Thursday 21st Nov. (Leftover clothing from Hawkchurch village Jumble Sale to be donated - thanks to Hawkchurch Village Hall Committee.) The price however, has now dropped to 20p per kilo.

- KA and KBH suggested contacting Tesco's to see if they still allow children in store to help with bag packing over the Christmas period to help with fundraising. ZG to make contact to check.
- ZG suggested a Bob a Job day/weekend where children advertise help with chores locally (while accompanied by appropriate adults). Members all keen. ZG to make arrangements for Feb/March 2025.

---

**Headteachers Wishlist:**

CT asked that members assist in erecting the chestnut fencing (purchased with monies donated by Tesco) which is intended to provide a boundary treatment for the gardening area.

Ebr to speak to relative (who is a local builder) to see if he may be willing to help. Parents suggested that they would be happy/willing to help over a weekend if not.

---

**Any Other Business:**

KA suggested a possible school trip to Exmoor Zoo. She will forward details to CT to look over. PTFA potentially happy to subsidise if necessary, although further details would need to be brought forward at a future meeting for voting on.

NS confirmed that children will be taken to the Pantomime in Axminster (rather than Yeovil) at Christmas this year. Details to be confirmed.

---

**Meeting Ended At: 4.10pm****Next Meeting: TBC****Meeting Minutes Approved and Signed: Date:**